

**BARBADOS COMMUNITY COLLEGE**  
**DIVISION OF COMMERCE**  
**OFFICE ADMINISTRATION AND MANAGEMENT - YEAR 1 PART-TIME**  
**SEMESTER 1: August - December 2020**

Time	Monday	Tuesday	Wednesday	Thursday
5:30 - 8:20	<p style="text-align: center;"><b>ACCT 100</b>  Prin of Accounting  <b>Mrs D Crichlow</b>  <b>TCD 105/Blended</b></p>	<p style="text-align: center;"><b>SPNH 102/FRNH 102</b>  SPN/FRN for the Office 1  <b>TBA</b>  <b>TBA/TBA</b></p>	<p style="text-align: center;"><b>CORE 100</b>  English and Communication  <b>TBA</b>  <b>TCD 102/TBA</b></p>	<p style="text-align: center;"><b>OADM 103 A &amp; B</b>  Text Processing 1  <b>Ms A Collymore/Ms A Willins</b>  <b>TCD 204/TCD 205/Face to Face</b></p>